

MINUTES
BOARD OF DIRECTORS' MEETING
Intercontinental Hotel & Resort
October 14, 2006
New Orleans, Louisiana

BOARD MEMBERS IN ATTENDANCE:

Tim Doll	David Edwards	Lew Bleiweis	Tommy Bibb
Bill Marrison	Mike Landguth	Kim Wade	Scott Brockman
Bill Hogan			

BOARD MEMBERS NOT IN ATTENDANCE:

Jim Bennett

I. Welcome.....President David Edwards

President Edwards called the meeting to order at 3:05 p.m., welcomed the Board of Directors to the meeting and thanked them for their attendance.

II. Approval of Minutes.....Former Secretary/Treasurer Lew Bleiweis

Secretary/Treasurer Bibb presented the Board of Directors' Meeting Minutes of July 27-28, 2006. The meeting was held in Ashville, N.C. A motion was received to approve the minutes as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

Secretary/Treasurer Bibb presented the Board of Directors' Retreat Minutes of July 28, 2006. The meeting was held in Ashville, N.C. A motion was received to approve the minutes as presented. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

Secretary/Treasurer Bibb presented the Board of Directors' Retreat Minutes of October 12, 2006. The meeting was held in New Orleans, LA. A motion was received to approve the minutes as amended. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

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III. Treasurer's Report.....Secretary/Treasurer Tommy Bibb

Secretary/Treasurer Bibb presented the Treasurer's Report of August 1, 2006 thru August 31, 2006. The report indicated the following balances:

Operating Accounts...	\$170,520.87
Scholarship Accounts.	\$173,576.04

A motion was received to approve the Treasurer's Report as presented. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice. Mr. Bibb reminded the Board that a deposit to the SAMA Educational Foundation, Inc., had been made following the completion of this report.

IV. COMMITTEE REPORTS

Executive Secretary.....Bob Brammer

Mr. Brammer presented administrative approvals to the AAAE Accreditation/Certification Academy for Miash Smighelschi and Charles Butcher. A motion was received to ratify the approvals. The motion received a second, there was little discussion and the motion was adopted by unanimous voice.

2006 Annual Conference.....Tommy Bibb, Chairman

Mr. Bibb reported the final accounting for the 2006 SEC-AAAE Annual Conference held in Nashville, Tenn., provided the Chapter with an income of \$49,592.88.

**2007 Finance & Economic Conference...Mike Landguth, Co-Chairman
Michael Clow, Co-Chairman**

Mr. Landguth reported that the 2007 Finance and Administration Conference would be held in Clearwater, Fla., at the Marriott Suites on Clearwater Beach at Sand Key. Dates for the conference are January 21-23, 2007. Registration information will be forwarded by AAAE prior to the conference.

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2007 Annual Conference.....Chuck Henderson, Chairman

Mr. Henderson was not in attendance; however, he provided the Board with a conference agenda and support documents. The conference, to be held in Myrtle Beach, South Carolina, is scheduled for April 29-May 1, 2007. The conference hotel is the Myrtle Beach Resort at Grande Dunes and the single/double room rate is \$159.00. A contract has been executed with the hotel for the conference dates and a contract has also been executed with the House of Blues at Myrtle Beach for the host event. Mr. Bleiweis reported on the success of the conference committee meeting recently held at the conference hotel. Considerable discussion ensued regarding logistics, meeting times, A.A.E. oral examinations and other conference agenda items.

**2008 Finance & Administration
Conference.....Lew Bleiweis**

Mr. Bleiweis stated that he is searching for a host city and has at least a couple of offers at this time. He noted that he may take the conference outside the Southeast Chapter region and will communicate with AAAE regarding that possibility.

2008 Annual Conference.....Lew Bleiweis

Mr. Bleiweis provided a report regarding the 2008 conference to be held in Louisville, Kentucky. The conference will be held April 13-15, 2008, at the Marriott Downtown Louisville. Mr. Bleiweis gave an overview of the event planning that is now ongoing.

2009 Annual Conference.....James Bennett

Mr. Bennett was not in attendance. Mr. Brammer noted that conference planning for the 2009 SEC-AAAE Annual Conference to be held in Washington, DC, was underway. Mr. Brammer noted that Mr. Bennett is negotiating with the Hyatt Regency in Reston, Virginia. The dates of May 3-5 are being considered and rooms are approximately \$260 per night for single/double occupancy.

2010 Annual Conference.....Scott Brockman

Mr. Scott Brockman reported that the conference was tentatively scheduled for April 17-21, 2010. A contract is being negotiated with the Marriott Hotel in

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Memphis, Tenn. Room rates are expected to be approximately \$165 for single/double occupancy. The venue is conveniently close to the convention center and the center has beautiful meeting rooms.

**Professional Education & Scholarship
Committee.....Scott Brockman, Chairman**

Mr. Brockman reported that he is continuing his work as Regional Examiner. He noted there are two candidates seated for oral exams at this event and one mock exam. He provided an overview of the A.A.E. processes and noted that activity has increased since the recent change in thesis requirements for MBAs.

Mr. Bibb reported on the four (4) scholastic scholarships required by the SAMA/SEC-AAAE Merger Agreement. Discussion ensued as to how to financially deal with the commitment. Mr. Brockman stated that with the \$200,000 balance currently available in the Scholarship accounts, interest payments should provide appropriate financing.

Corporate Liaison Committee.....Bill Hogan, Chairman

Mr. Hogan noted that he had received favorable responses from a recent newsletter article and he expects additional corporate participation for the Chapter in the future.

Membership Committee.....Kevin Howell

Mr. Howell was not in attendance. President Edwards stated that Mr. Howell would continue with a membership campaign similar to that undertaken last year.

Nominations Committee.....Tim Doll, Chairman

Immediate Past President Tim Doll had nothing to report at this time. He asked Mr. Brammer to solicit interest in the next newsletter for individuals interested in serving on the Board of Directors for the SEC-AAAE.

V. Old Business

Guidelines for Annual Airport Professional Corporate Award:

President Edwards gave a brief overview of the results of the meeting of October 13, 2006. (See Minutes – October 13, 2006.)

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Annual Corporate Award Presented by the Chapter:

Mr. Hogan provided a brief overview of the results of the meeting of October 13, 2006. (See Minutes – October 13, 2006.)

Chapter Member Scholarship Fund:

President Edwards noted that the Scholarship Foundation has been increased to \$200,000 and the Board was considering funding ACE and C.M. scholarships from the Operating Fund.

Mentoring Program:

Mr. Brockman provided an overview of the results of the meeting of October 13, 2006. (See Minutes – October 13, 2006.)

Committee Structure:

President Edwards noted that the Board would begin asking non-Board members to chair committees in order to get more non-Board members involved with the Chapter and its business.

Board Member Sponsorship Support for Conferences:

Mr. Landguth provided an overview of the results of the meeting of October 13, 2006. (See Minutes – October 13, 2006.)

AAAAE/SEC-AAAAE Finance & Administration Conference:

President Edwards provided an overview of the results of the meeting of October 13, 2006. (See Minutes – October 13, 2006). Immediate Past President Doll remarked that caution should be exercised in mandating commitments by host airports and the Board agreed. President Edwards stated that much of the conference criteria will continue to be developed in the Conference Directive created by President Doll.

Discussion of Matrix:

President Edwards and Mr. Hogan provided an overview of the results of the meeting of October 13, 2006. (See Minutes – October 13, 2006).

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VI. New Business

Continuation of partnership with AAAE on F&A Conference:

President Edwards provided an overview of the results of the meeting of October 13, 2006. (See Minutes – October 13, 2006.)

Nominations to AAAE Board of Directors:

President Edwards provided an overview of the results of the meeting of October 13, 2006. (See Minutes – October 13, 2006). He called for a motion to allow he and Mr. Brammer to construct a policy statement to formalize the process of moving the Immediate Past President into vacancies on the AAAE Board of Directors. The motion was seconded and there was some discussion. The motion was adopted by unanimous voice.

AAAE Nominating Committee Appointment:

President Edwards called for discussion regarding the Chapter's appointment to the AAAE Nominating Committee. Following considerable discussion, it was determined that the process needed additional thought and consideration. President Edwards will communicate with the Board and develop a process for consideration at an upcoming meeting.

Board of Directors - Elections:

President Edwards reported on correspondence he received from Mr. Chuck Henderson that indicated a process of nominations and elections may be a better process of producing officers and directors for the Association as opposed to a nominating committee process. President Edwards called upon Immediate Past President Timothy Doll to keep the nominations process transparent and make a recommendation to the Board regarding how to proceed with Mr. Henderson's correspondence.

SEADOG:

A request was received from Frank Miller, A.A.E., representing SEADOG, for a \$3,000 donation to support a wireless network and two computers for the SEADOG

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Emergency Response trailer. Following discussion, a motion was received to amend the budget and approve the request. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

Amend Scholarship Budget:

Mr. Brockman presented a motion to increase the SAMA Educational Foundation, Inc., expenditures by \$1,500 to provide for a scholarship to Eastern Kentucky University that is mandated by the SAMA/SEC-AAAE Merger Agreement. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

Minimum Operating Fund Policy:

It was determined that the BB&T Account containing \$100,000 provided sufficient insurance to the Chapter and a policy would not be required at this time.

VII. Announcements

Ms. Johnson asked for consideration in scheduling Board Meetings to accommodate all those with a vested interest in the organization.

VIII. Resolutions

Resolutions to Chapter President Dave N. Edwards, A.A.E., for hosting the inaugural retreat, and to Debra Roman for her efforts in planning a successful and enjoyable retreat were presented for approval. A motion was received to adopt the resolutions. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

IX. Historical Perspective

Mr. Brammer presented a historical log of all motions and resolutions passed by the Board of Directors in accordance with the Board's request.

President Edwards thanked the Board Members for their attendance at this assembly and expressed his opinion of the success of the meeting. There being no further business to come before the Board of Directors, President Edwards adjourned the meeting at 4:55 p.m.

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Respectfully Submitted,

Tommy W. Bibb, A.A.E.
Secretary/Treasurer

TB:RB:rb

cc: General Membership