

MINUTES
SEC-AAAE BOARD OF DIRECTORS' MEETING
2017 AAAE/SEC-AAAE FINANCE & ADMINISTRATION CONFERENCE
Sunday, March 5, 2017, 3:00 PM to 5:00 PM
Hilton Daytona Beach/Ocean Walk Village
Daytona Beach, Florida

In Attendance:

Judi Olmstead	Greg Kelly	Toney Coleman	Mike Reisman
Patrick Wilson	Jennifer Shearer	Todd Sheller	David King

Not Attending:

Pat Apone

I. Welcome..... President Greg Kelly

President Kelly opened the Meeting at 3:01 PM by introducing the past presidents and corporate members in attendance. He welcomed the members and guests to Daytona Beach, Florida, the 2017 AAAE/SEC-AAAE Finance & Administration Conference and the SEC-AAAE Board of Directors' Meeting.

II. Approval of Minutes..... Secretary/Treasurer Pat Apone

Secretary/Treasurer Pat Apone was not in attendance. In her absence, President Kelly asked Patrick Wilson to present Ms. Apone's portion of the Agenda. Mr. Wilson presented the Minutes of the Board of Directors' Meeting dated October 2, 2016 held in Orlando, Florida. A motion was offered to approve the Minutes as presented. The motion was seconded, there was no discussion, and the motion was adopted by unanimous voice.

III. Treasurer's Report..... Secretary/Treasurer Pat Apone

Mr. Wilson provided the Treasurer's Report to the Board of Directors and noted the following balances in Chapter accounts as of February 28, 2017:

Operating Account	\$182,852.56
Scholarship Account	\$593,218.69

A motion was offered to accept the Treasurer's Report as presented. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

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Mr. Wilson presented the Auditor's Report for the year ending June 30, 2016. Following a brief discussion, a motion was presented to receive and file the Report. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

Mr. Wilson presented the 2017-2018 SEC-AAAE Budget for review and approval. Following discussion, a motion was received to approve the Budget as presented. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.

Mr. Wilson presented the 2017-2018 SAMA Educational Foundation, Inc., Budget for review and approval. Following a brief discussion a motion was presented to approve the budget as presented. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

Mr. Wilson reported that corporate taxes for the SEC-AAAE and the SAMA Educational Foundation, Inc. had been filed.

IV. COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer offered the following information:

- Requested the Board to ratify Executive Emeritus Memberships for Ted Soliday (formerly Naples, FL) and Bob Ball (formerly Fort Myers, FL). President Kelly received a motion to ratify, there was no discussion and the motion was approved by unanimous voice.
- Reported on the many trials and tribulations associated with attempting to transition to the new email address of admin@secaaae.org.
- Noted the collection of annual dues in progress with approximately three quarters of the dues collected.
- Noted the new newsletter format as a work in progress.
- Noted the website had been updated and encouraged the Board to review the site for any errors or needed additional work.
- Noted a Loretta Scott, AAE Accreditation Academy Scholarship awarded to Kevin Eyster of Shelbyville, TN.

2017 Finance and Administration

Conference.....Stacy Kuba, Madam Chairman
Rob Kelley, Co-Chairman

Ms. Kuba welcomed the Board to Daytona Beach and reported 173 registrations for the conference and sponsorships totaling \$43,515. She provided details regarding the conference program, networking opportunities, and the social events. Ms. Kuba and Mr. Kelley received compliments from President Kelly and an ovation from the Board for their good work.

2017 SEC-AAAE Annual Conference.....Bill Marrison, Chairman

Mr. Marrison introduced Mr. Mihai Smighelschi who noted the Conference will be held in Knoxville, Tennessee at the Holiday Inn World's Fair Park on April 22-25, 2017. Rooms are \$115 to \$130 per night. He provided a detailed review of the program and Knoxville promises to be an informative and entertaining venue. All Chapter members and guests are encouraged to attend. A web site for the Conference is viewable at www.knoxville2017.com.

2018 SEC-AAAE Annual Conference.....Richard Tucker, Chairman

Mr. Kevin Vandeberg reported the dates for the conference are set for May 6-8, 2018. The hotel will be the Embassy Suites and room rates are \$169 per night. Mr. Vandeberg provided an oversight of the program and entertainment. Individuals interested in serving on the planning committee may contact Mr. Vandeberg at kvandeberg@hsvairport.org.

Professional Education Committee..... Mihai Smighelschi, Chairman

Mr. Smighelschi noted that no individuals were seated for their oral exams at this Conference. Mr. Smighelschi noted there was a substantial pool of candidates for the Knoxville Conference.

Student Scholarship & Academic

Outreach Committee..... Michael Reisman, Chairman
Patrick Wilson, Co-Chairman
Jerry Brienza, Co-Vice Chairman

Mr. Reisman noted the SAMA Scholarship Program continues to be very successful with 13 scholarships awarded this year for a total of \$26,000. He provided the Board with a comprehensive written report on the recipients and the Program.

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Mr. Wilson reported on the success of the Internship Program and reported that four internships were committed with three remaining.

Membership Development

Committee..... April Cameron, Madam Chairman
Melissa Cheaney, Madam Vice Chairman

Ms. Cameron noted that the Committee had thus far produced a number of new members in all categories for a total of 573 members in the Association. She reported that the Committee was planning on another mass mailing to individuals in the southeast region in the very near future.

Corporate Liaison Committee..... John Walz, Chairman
Connie Gowder, Madam Vice Chairman

Ms. Gowder reported the Corporate Award Program for the 2017 SEC-AAAE Annual Conference is in progress. Members are encouraged to present their nominations to the Committee prior to the deadline of March 10, 2017. For additional information, members may contact Ms. Gowder at cgowder@connico.com.

Conference Financial Oversight

Committee..... John Rauback, Chairman

Mr. Rauback had nothing to report at this time.

Emerging Airport Leaders Program..... Jason Terreri, Chairman

Mr. Terreri updated the Board on the goals of the Program and a 360 survey being provided the 18 individuals currently in the Program. He noted that the Program was open to corporate members as well as airport employees.

Conference Site Selection Committee..... Claudia Holliday, Madam Chairman

Ms. Holliday noted that there had been no interest expressed to date for hosting the 2019 and 2020 annual conferences.

Resolutions & Bylaws..... Bob Brammer

Mr. Brammer had nothing to report.

Nominations Committee..... Immediate Past President Judi Olmstead

Immediate Past President Olmstead noted the Nominations Committee, consisting of she, Mr. Lew Bleiweis, and Mr. Tommy Bibb, were now in the progress of seeking a new SEC-AAAE Board Member and filling other Chapter vacancies. Members interested in serving on the Board should contact Ms. Olmsted at olmsteaj@horrycounty.org. (Missing “d” not a typo).

“Goal Digger Program”.....Judi Olmstead

Past President Olmstead provided an overview of the success of the “Goal Digger Program”. She noted the next event would be held in Lexington, KY and a flyer has been forwarded to the membership.

V. Old Business

VI. New Business

A discussion ensued regarding complementary registrations for students at Chapter-sponsored conferences. Mr. Reisman noted that students receiving SAMA Scholarships are provided complementary registrations to the annual conferences as part of their scholarship; however, we are not doing a good job at informing conference committees of the obligation. Past-President Gray asked the Board to support the AAEE Student Outreach Competition. President Kelly noted support for two individuals at \$500 each was included in the budget. President Kelly asked Ms. Holliway to ensure airports who consider hosting conferences are aware of the obligation to provide the complimentary registrations. Mr. Reisman presented a motion for each conference host to guarantee at least five (5) complimentary registrations for students. The motion was seconded, there was no further discussion and the motion was adopted by unanimous voice.

VII. Announcements

VIII. Adjournment

There being no further business to come before the Board, President Kelly adjourned the meeting at 4:49 PM.

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Respectfully submitted,

Pat Apone, AAE
SEC-AAAE Secretary/Treasurer

PA:RB:rb