

MINUTES
SEC-AAAE BOARD OF DIRECTORS MEETING
2018 SEC-AAAE ANNUAL CONFERENCE
Sunday, September 16, 2018, 3:30 PM – 5:00 PM
Hilton Downtown Anchorage Hotel, Meeting Room Fireweed
Anchorage, Alaska

In Attendance:

Mike Reisman Jason Terreri Terry Blue Connie Gowder

Not Attending:

Toney Coleman Patrick Wilson Todd Sheller Mihai Smighelschi
Scott Van Moppes

I. Welcome..... President Michael Reisman

President Reisman opened the Meeting at 3:30 PM and welcomed the members and guests to Anchorage, Alaska, the 2018 AAAE National Airports Conference (NAC) and the SEC-AAAE Board of Directors' Meeting. President Reisman noted that because of location and storm interference in the Southeast, a quorum was not present and presentations would be for informational purposes only.

II. Approval of Minutes..... Former Secretary/Treasurer Michael Reisman

Deferred to next meeting.

III. Treasurer's Report..... Secretary/Treasurer Todd Sheller

Mr. Sheller provided the Treasurer's Report to the Board of Directors and noted the following balances in Chapter accounts as of August 31, 2018:

Operating Account	\$192,404.97
Scholarship Account	\$695,843.34

IV. COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer had nothing to report at this time.

Board of Directors' Meeting Minutes
September 16, 2018
Page 2

2018 SEC-AAAE Annual Conference.....Richard Tucker, Chairman

On behalf of Mr. Tucker and his outstanding conference committee, Mr. Kevin Vandeberg, via teleconference, reported conference income of \$134,194.00 thereby setting a new record for conference proceeds. Mr. Vandeberg reported 344 registrants with 34 sponsors in attendance. Mr. Vandeberg received an ovation for the good works of the Huntsville Conference Committee.

2019 AAAE/SEC-AAAE Finance & Administration Conference.....Perry Miller, Chairman
Carol Gaddis, Madam Co-Chairman

Mr. Miller noted the F&A Conference would be held in St. Pete/Clearwater, Florida on February 10-12, 2019. Conference planning is underway. Additional information will be provided to the membership closer to the conference date.

2019 SEC-AAAE Annual Conference..... Scott Van Moppes, Chairman

Mr. Van Moppes noted the Conference would be held March 31 – April 2, 2019 at the Embassy Suites – Oceanfront at Kingston Plantation. The room rate is \$159 per night which includes a manager's reception each evening and a buffet breakfast each morning. The band *America* will perform at the House of Blues. The attendees will be entertained by a host of interesting speakers. The recent storm that affected the Myrtle Beach area should have no bearing on the conference.

2020 SEC-AAAE Annual Conference..... Ron Mathieu, Chairman

Mr. Mathieu was not in attendance. Mr. Brammer reported the conference is scheduled for March 27-31, 2020. The Conference will be held at the Marriott Hotel & Convention Center. Room rates are \$149 and conference planning is underway.

Professional Education Committee..... Tommy Bibb, Chairman

Mr. Bibb noted that he has seven individuals in the pipeline for their AAE oral examinations. Mr. Bibb thanked Mr. Cyrus Callum for his participation and support.

Student Scholarship & Academic

Outreach Committee..... Patrick Wilson, Chairman
Brent Brown, Co-Vice Chairman
Travis Crilly, Co-Vice Chairman
Nina MacPherson, Co-Vice Chairman
Herbert Judon, Co-Vice Chairman

Mr. Brown reported the Student Scholarship and Academic Outreach Committee is rich in membership and effort as we transition into Fall 2018. New members Nina MacPherson, CM (North Perry Airport) and Herbert Judon, AAE (Augusta Regional Airport) joined the committee this summer and are excited to support committee efforts and the SEC AAAE Board. To date, the committee has allocated 6 of the 7 available internship grants for FY19 and have opened up the 2018 Student Scholarship Application solicitation (ending 10/25/2018) with our designate partner institutions. Upon conclusion of the application window, the committee, in coordination with our scholarship management group, will work with the Board and President Reisman to distribute FY19 scholarship funds.

Membership Development

Committee..... April Cameron, Madam Chairman
Ryan Betcher, Vice-Chairman

Ms. Cameron and Mr. Betcher were not in attendance. Mr. Brammer noted eight new members have joined the Chapter thus far this fiscal year.

Corporate Liaison Committee..... John Carrigan, Chairman

Mr. Carrigan was not in attendance. Ms. Gowder reported recurring committee conference calls will begin the month of October with the first topics to include:

1. Corporate Member support opportunities for the Southeast Airports Disaster Operations Group (SEADOG). The Committee will discuss how to establish a formal support network.
2. PDH course planning for the upcoming annual meeting for engineers and architects.
3. A timeline briefing of the this year's upcoming SEC-AAAE Corporate Awards.

Mr. Carrigan, the Committee Chairman, has participated in SEADOG conference calls in advance of Hurricane Florence and has offered assistance in coordinating damage assessment efforts with Committee members if needed post storm. The SEC-AAAE

**Board of Directors' Meeting Minutes
September 16, 2018
Page 4**

Corporate Awards process is anticipated to begin at the start of the new year with a call for nominations letter.

Conference Site Selection Committee..... Dave King, Chairman

Mr. King provided the following report:

The committee members have been finalized as follows:

- David King: Gresham, Smith and Partners, Chairman
- Jack Christine, A.A.E.: CLT
- Connie Gowder: Connico
- Scott Van Moppes, A.A.E.: MYR
- Patrick Wilson, A.A.E.: TRI

We will be scheduling our first conference call to occur in September with goal of issuing the Request for Proposal by January 11, 2019, with receipt due on February 22, 2019 so that we can hold the interviews at the SEC-AAAE Annual Conference on Saturday March 30, 2019 in Myrtle Beach, SC.

**Conference Financial Oversight
Committee..... Judi Olmstead, Chairman**

Ms. Olmstead was not in attendance. Mr. Brammer noted that Ms. Olmstead reported she had reviewed the documents submitted by AAAE for the 2018 Finance & Administration Conference and the documents provided by the Huntsville-Madison County Airport Authority for the 2018 SEC-AAAE Annual Conference. She added that the documents provided were in order and may be submitted to the SEC-AAAE auditors for additional review.

Emerging Airport Leaders Program..... Jason Terreri, Chairman

Over the past few months the EALP steering committee has been working to revamp the program based on the feedback from the Board and our own discussions with other professionals in the industry. We would like to present the new program to the Board so we can kick-off the EALP Class of 2019. A position paper on the revised program was presented to the Board and by consensus, the Board members

**Board of Directors' Meeting Minutes
September 16, 2018
Page 5**

Resolutions & Bylaws..... Bob Brammer, Chairman

Mr. Brammer had nothing to report at this time.

Nominations Committee.....Toney Coleman

Mr. Coleman had nothing to report at this time.

“Goal Digger Program”.....Judi Olmstead, Madam Chairman

Ms. Olmstead was not in attendance. Mr. Brammer noted that the most recent Goal Digger seminar was held Monday, August 13, 2018 in Charlotte, North Carolina. There were 73 registrations, thereby setting a new record for registrations. Although the seminar is budgeted at \$15,000 annually, it is thus far self-sustaining. Ms. Olmstead received an ovation for her good works.

Marketing & Communications..... Carol Gaddis, Madam Chairman

Ms. Gaddis noted the goals of the Committee are to manage the public's perception of the organization's product and brand and refine marketing goals and strategies of the Southeast Chapter. She provided an extensive overview of the Committee's proposals and President Reisman noted the Board will take the proposals under consideration for the next meeting.

V. Old Business

There was no old business.

VI. New Business

There was no new business.

VII. Announcements

VIII. Adjournment

There being no further business to come before the Board, President Reisman adjourned the meeting at 4:24 PM.

Board of Directors' Meeting Minutes
September 16, 2018
Page 6

Respectfully submitted,

Todd Sheller, AAE
SEC-AAAE Secretary/Treasurer

TS:RB:rb