

MINUTES
SEC-AAAE BOARD OF DIRECTORS' MEETING
2021 SEC-AAAE ANNUAL CONFERENCE
Sunday, March 28, 2021, 9:30 AM – 11:00 AM
Marriott Savannah Riverfront, Ballroom D
Savannah, Georgia

In Attendance:

Patrick Wilson, AAE Terry Blue, AAE Scott Van Moppes, AAE
Perry Miller, AAE Travis Crilly, AAE Carol Gaddis via Zoom
Lenard Robinson, AAE

Absent:

Connie Gowder

I. Welcome..... President Terry Blue, AAE

President Blue opened the Meeting at 9:36 AM and welcomed the Board Members and guests to Savannah, Georgia, the 2021 SEC-AAAE Annual Conference & Exposition which may be the first all in-person conference of 2021, and the SEC-AAAE Board of Directors' Meeting.

II. Approval of Minutes..... Secretary/Treasurer Perry Miller, AAE

Secretary/Treasurer Miller presented the minutes of the November 13, 2020 SEC-AAAE Board of Directors' Meeting held via Zoom and the numerous "mini meetings" held via Zoom or conference calls to include:

Board of Directors' Meeting – December 3, 2019
Board of Directors' Meeting – April 8, 2020
Board of Directors' Meeting – April 20, 2020
Board of Directors' Meeting – May 14, 2020
Board of Directors' Meeting – October 2, 2020
Board of Directors' Meeting – November 13, 2020
Board of Directors' Meeting – March 2, 2021

A motion was presented to approve the minutes. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

III. Treasurer's Report..... Secretary/Treasurer Perry Miller, AAE

Secretary/Treasurer Miller provided the Treasurer's Report for the period ending February 28, 2021 and noted the following balances:

Operating Account	\$201,764.90
Scholarship Account	\$848,000.95

A motion was presented to approve the Treasurer's Report. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.

Secretary/Treasurer Miller provided the FY 2019-2020 Audit by Foti, Flynn, Lowen & Company of Roanoke, Virginia. Following a brief discussion, a motion was presented to receive and file the Audit. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.

Secretary/Treasurer Miller provided the FY 2021-2022 Budget for the Southeast Chapter of the American Association of Airport Executives (SEC-AAAE). The presentation also included a \$200 amendment to the 2020-2021 budget for the purchase of a Zoom license for the Chapter. Following discussion and with the understanding the Budget as presented is a living document that may be amended throughout the year depending on economic conditions, a motion was presented to approve the Budget and the amendment. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.

Secretary/Treasurer Miller provided the FY 2021-2022 Budget for the Southeastern Airport Mangers' Association Educational Foundation, Inc. (SAMA Educational Foundation, Inc.). Following discussion and with the understanding the Budget as presented is a living document that may be amended throughout the year depending on economic conditions, a motion was presented to approve the Budget. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.

Secretary/Treasurer Miller noted the SAMA Educational Foundation, Inc. Annual Corporate Report has been filed with the Florida Secretary of State and the SEC-AAAE Annual Corporate Report would be filed with the Tennessee Secretary of State on or about June 1, 2021.

IV. COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer presented two members requesting Executive Emeritus Status in the Association – Mr. Jim Roberts, AAE formerly with the Metro Knoxville Airport Authority and Ms. Kim Wade, AAE formerly with the Hartsfield-Jackson Atlanta International Airport. Following a brief discussion, a motion was presented to approve both requests. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.

Mr. Brammer noted a Loretta Scott Accreditation/Certification Academy Scholarship had been approved administratively for Ms. Carol Gaddis of the Hartsfield-Jackson Atlanta International Airport.

**2021 AAAE/SEC-AAAE Finance & Administration Conference.....Megan Thoben, AAE, Madam Chairman
Robert “Bob” Campbell, C.M., Vice Chairman**

Ms. Thoben noted the 2021 AAAE/SEC-AAAE Finance & Administration Conference would be a virtual meeting to be held on April 21 and 22, 2021. Approximately 80 individuals are currently registered. Ms. Thoben encouraged more activity and registration information is available at <https://www.aaae.org/aaae/FinAd/Default.aspx>.

2021 SEC-AAAE Annual Conference..... Lenard Robinson, AAE, Chairman

Mr. Robinson welcomed the Board of Directors and guests to the City of Savannah and provided an overview of the Conference noting 300+ registrants. He noted the attendees will be accommodated by a host of interesting speakers and entertainers.

2022 SEC-AAAE Annual Conference..... Terry Blue, AAE, Chairman

President Blue was most pleased to report the 2022 SEC-AAAE Conference will be held in Memphis, Tennessee on April 10-12, 2022 with a return to the Chapter's birth site – The Peabody Hotel. Members will not want to miss this opportunity to return to the Chapter's roots. Room rates and registration information is forthcoming.

Professional Education Committee..... Tom Bibb, AAE, Chairman

Mr. Bibb reported Executive Candidate interest remains high in the southeast with 13 people from five states preparing for the final interview process. There are two candidates planning to sit for their final interview in Savannah and the Chapter has advanced seven individuals to AAE status since our last meeting. Mentors are needed to help prepare candidates and panelists are needed for future oral interviews. Anyone interested should contact Mr. Tom Bibb via email at tbibb38@gmail.com.

Student Scholarship & Academic Outreach Committee..... Nina MacPherson, AAE, Madam Chairman
Lexi Farmer, C.M., Madam Vice-Chairman

Ms. MacPherson reported the Student Scholarship and Academic Outreach Committee has awarded six scholarships, one paid internship (Columbia, SC) and one internship pending (Rock Hill, SC) thus far for FY 2020-2021.

Membership Development Committee..... April Cameron, AAE, Madam Chairman
Thomas Wallace, AAE, Vice-Chairman

Ms. Cameron and Mr. Wallace were not in attendance. Mr. Brammer reported the Committee has secured 57 new members thus far this year including 34 Executive Members, 16 Corporate Members, four Participating Members and three Associate Members for a total membership of 685.

Corporate Liaison Committee..... John Carrigan, Chairman

Mr. Carrigan was not in attendance. On his behalf, Mr. Brammer noted the following:

- SEC-AAAE Annual Award Program - Our committee's award process has been completed and winners will be announced on Tuesday. The Corporate Liaison Committee received 20 nominations for our six award categories. Great response and great projects and nominations this year! I want to recognize and thank the volunteers from our committee that served as the Award Nomination Review Panel this year:

Ryan Sisemore – Garver
David Moore – Walter P. Moore
David King – Gresham Smith
John Majewski, JSM
Connie Gowder, Connico, Inc.

- Coffee Conversations with the Chapter – The Corporate Liaison Committee wants to express great thanks to the Board for approving this proposed concept! There has been much sponsorship interest from our corporate members in sponsoring these first sessions, with already three confirmed sponsor commitments so far. We have a subcommittee working to establish the first 4-6 sessions' sponsors, proposed topics, and schedule. We expect that to be complete in the next 2-3 weeks for Board review prior to initiating the first Coffee Conversation call, with the targeted first Coffee Conversation occurring in late April. We will also be working with the Marketing and Communications Committee for promoting SEC-AAAE Coffee Conversations on social media

Conference Site Selection Committee..... Dave King, Chairman
Connie Gowder
Michael Reisman, AAE
Scott Van Moppes, AAE
Patrick Wilson, AAE

Mr. King thanked his Committee Members for their diligence and reported three cities - Richmond, Virginia; Birmingham, Alabama; and Charlotte, North Carolina - answered the Site Selection RFP. Although the RFP was designed for the years 2023 and 2024, it was determined that the three cities were all good candidates with strong presentations; therefore, the Committee recommended the Chapter be hosted by Richmond, Virginia in 2023, Birmingham, Alabama in 2024 and Charlotte, North Carolina in 2025. Mr. King noted the recommendation should be submitted to the general membership for ratification. Following discussion, the recommendation was placed in the form of a motion, the motion was seconded, there was no discussion, and the motion was adopted by unanimous voice.

Conference Financial Oversight Committee..... Judi Olmstead, AAE, Madam Chairman
Jessica Minor, Madam Vice Chairman

Ms. Olmstead had nothing to report at this time.

Emerging Airport Leaders Program..... Travis Crilly, AAE, Chairman
Matt Dowell, Vice Chairman

Committee Chairman Travis Crilly, AAE reported all participants has been paired. There are three emerging leaders at this Conference and Chairman Crilly encouraged participants to seek them out and welcome them. Ms. Gaddis noted a Hampton student was also in attendance.

General Aviation Committee..... Scott Malta, AAE, Chairman

Mr. Malta introduced himself to the Board as the new Chairman of the General Aviation Committee and provided the Board with an update regarding AOPA relabeling of airport ramps and other issues affecting general aviation. Additional information will be forwarded to the membership.

Goal Digger Program..... Judi Olmstead, AAE, Madam Chairman

Ms. Olmstead reported the most recent Goal Digger event was successfully held in Richmond, Virginia and was attended by approximately 25 individuals including speakers and guests. Ms. Olmstead is always looking for new venues and she may be contacted at olmsteaj@horrycounty.org for additional information.

Marketing & Communications..... Jana Steen, Madam Chairman
Megan Thoben, AAE, Madam Vice Chairman

Ms. Steen was not in attendance. Ms. Thoben reported that Ms. Steen had secured employment outside the airports industry and she (Ms. Thoben) will continue carrying the torch for the Committee.

Resolutions & Bylaws..... Bob Brammer, Chairman

Mr. Brammer offered the following resolutions of appreciation to be presented to the general membership for ratification:

- President Patrick Wilson, AAE – 2019-2020
- President Terry Blue, AAE – 2020-2021
- Mike Bailey, General Manager of the Marriott Savannah Riverfront
- Lenard Robinson, AAE and the 2021 Annual Conference Committee
- Honorable Van R. Johnson, Mayor and the City of Savannah
- Stephen S. Green, Chairman and the Savannah Airport Commission

A motion was presented to approve the resolutions and move them forward to the general membership for ratification. The motion received a second, there was no discussion, and the motion was adopted by unanimous voice.

Diversity Committee..... Cyrus Callum, AAE, Chairman
Leonard Smith, Vice Chairman
James Lewis, AAE, Vice Chairman

Mr. Callum was not in attendance. He previously reported he had contacted the AAAE Diversity Committee to ensure SEC-AAAE goals and objectives were in-line with those of AAAE and he appointed Messrs. Smith and Lewis as Vice Chairmen of the Committee. The Committee is seeking ways to attract more youth and women to the industry and consideration is given to an “Adopt-a-School” program to assist in the development of college level, and possibly high school level, aviation industry curriculums. The Committee is also giving consideration to an online Aviation Day focusing on minority youth and women and utilizing the various meeting platforms individuals have become used to over the past year.

Nominations Committee..... Patrick Wilson, AAE, Chairman
Judi Olmstead, AAE
Scott Brockman, AAE
Lew Bleiweis, AAE

Immediate Past President Wilson thanked his Committee Members and presented the following slate of officers and directors for consideration by the Board of Directors and ratification by the general membership:

- SEC-AAAE Immediate Past President – Terry Blue, AAE
- SEC-AAAE President – Scott Van Moppes, AAE
- SEC-AAAE President-Elect – Perry Miller, AAE
- SEC-AAAE Secretary/Treasurer – Travis Crilly, AAE
- SEC-AAAE Board Member-at-Large – Carol Gaddis
- SEC-AAAE Board Member-at-Large – Lenard Robinson, AAE
- SEC-AAAE Board Member-at-Large – Megan Thoben, AAE
- SEC-AAAE Corporate Board Member – Connie Gowder

AAAE Nominating Committee Member – Kelly Johnson, AAE
(Two Year Term)

AAAE Board of Examiners (BOE) – Tom Bibb, AAE
(Three Year Term)

A motion was presented to confirm the nominations as presented and present them to the general membership for ratification. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.

V. Old Business

There was no old business for discussion.

VI. New Business

President Blue reiterated the Corporate Committee's *Coffee Conversations with the Chapter*. A motion was presented to support the concept. The motion received a second, there was no further discussion, and the motion was adopted by unanimous voice.

Mr. Crilly presented a concept for a virtual Student Outreach Program and requested no immediate action by the Board.

VII. Announcements

There were no announcements.

VIII. Adjournment

There being no further business to come before the Board, President Blue adjourned the meeting at 10:22 AM.

Respectfully submitted,

Perry Miller, AAE
SEC-AAAE Secretary/Treasurer

PM:RB:rb