

MINUTES
SEC-AAAE BOARD OF DIRECTORS' MEETING
Friday, October 2, 2020, 2:00 PM to 4:00 PM EDST
Via Zoom

In Attendance:

Patrick Wilson	Terry Blue	Scott Van Moppes	Perry Miller
Travis Crilly	Carol Gaddis	Lenard Robinson	Connie Gowder

Absent:

None

I. Welcome..... President Terry Blue

President Blue opened the Meeting at 2:04 PM EDST and welcomed the members and guests to the SEC-AAAE Board of Directors' Meeting delivered via Zoom.

II. Approval of Minutes..... Former President-Elect Terry Blue

President Blue presented the minutes of the February 9, 2020 SEC-AAAE Board of Directors' Meeting held in Jacksonville, FL. A motion was presented to approve the minutes. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

III. Treasurer's Report..... Secretary/Treasurer Perry Miller

Secretary/Treasurer Perry Miller provided the Treasurer's Report for the period ending August 31, 2020 and noted the following balances:

SEC-AAAE Operating Account	\$207,323.45
SAMA Scholarship Account	\$849,381.32

A motion was presented to approve the Treasurer's Report. The motion received a second, there was no further discussion and the motion was adopted by unanimous voice.

IV. COMMITTEE REPORTS

Executive Secretary..... Bob Brammer

Mr. Brammer noted that the 2019-2020 Annual Audit was underway and the only finding thus far was an overpayment by AA AE to the Chapter for the 2020 F&A Conference income split. Those funds have been returned to AA AE.

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2021 AAAE/SEC-AAAE Finance & Administration Conference.....Megan Atkins Thoben, Madam Chairman
Robert "Bob" Campbell, Vice-Chairman

Ms. Thoben reported that she and Mr. Campbell would be working closely with AAAE staff in preparation for the conference. There is some discussion about pushing back the date to salvage an in-person conference. Planning Committee Members are always welcomed by contacting Ms. Thoben at megan.thoben@flylouisville.com or (502) 363-8550.

2021 SEC-AAAE Annual Conference.....Lenard Robinson, Chairman

Mr. Robinson reported dates for the Conference are March 27-30, 2021 at the Marriott Savannah Riverfront. Planning Committee Members are welcomed to join. Contact Mr. Robinson at lrobinson@savannahairport.com or (912) 964-0514. More conference information will follow closer to the event.

2022 SEC-AAAE Annual Conference..... Terry Blue, Chairman

Mr. Terry Blue reported that the search for a venue was underway and the conference will be scheduled sometime in the month of April 2022.

Professional Education Committee..... Tom Bibb, Chairman

Mr. Bibb reported the chapter currently has 20 people active in the final A.A.E. interview prep and others are enrolled but inactive. Seven states and Washington, DC are represented in those 20 candidates. Mr. Bibb offered special thanks to Cyrus Callum, Judi Olmstead and Bill Hopper for their help in mentoring candidates. There are ongoing challenges holding final interviews due to Covid-19. The Committee is holding some panels where they can be conducted in a socially distanced environment. Many people still cannot travel so the challenge is also getting people ready and then keeping them engaged during this pandemic. Interest in obtaining the A.A.E. is high as is the other designations such as the CM. A special note of congratulations goes to Mr. James Lewis in CLT. James completed his A.A.E. in 2019 and has also just completed the new Finance ACE course recently. Congratulations also to Judith Anne Jarrett from MCO on recently completing her A.A.E. Judith was mentored by Cyrus Callum.

Anyone interested in serving as a mentor or on future interview panels should contact Tom Bibb at (615) 275-1655 or via email at tom_bibb@nashintl.com.

Student Scholarship & Academic

Outreach Committee..... Brent Brown, Chairman
Nina MacPherson, Madam Vice-Chairman
Lexie Farmer, Madam Vice-Chairman

Ms. Farmer reported all 14 scholarships would be granted following vetting by our consultant and internship grants are being processed now. President Blue welcomed Ms. Farmer as the newest member to the Committee.

Membership Development

Committee..... April Cameron, Madam Chairman
Thomas Wallace, Vice-Chairman

Ms. Cameron reported there are currently 710 members in the association. The Committee has secured 9 new members since July 1, 2020. A full-scale membership campaign will begin shortly to coincide with the January billing of dues.

Corporate Liaison Committee..... John Carrigan, Chairman

Mr. Carrigan will begin the corporate award process in December and have the awards ready for the 2021 SEC-AAAE Annual Conference in Savannah. President Blue introduced a concept some other Chapters are investigating whereby corporate members make a one-time annual payment to the Chapter as opposed to the purchasing of various advertising opportunities throughout the year. No action was required but Mr. Carrigan will talk to his committee members about the concept.

Conference Site Selection Committee..... Dave King, Chairman

Mr. King noted the Committee would resume its work to secure venues for the 2023 and 2024 SEC-AAAE Annual Conferences. Mr. King also joined the Savannah Planning Committee and was welcomed by Mr. Robinson.

Conference Financial Oversight

Committee..... Judi Olmstead, Madam Chairman
Jessica Minor, Madam Vice Chairman

Ms. Olmstead introduced Ms. Minor as the new member of the Committee. She had nothing to report at this time due to the cancellation of the 2020 SEC-AAAE Annual Conference.

Emerging Airport Leaders Program..... Travis Crilly, Chairman
Matt Dowell, Vice-Chairman

Mr. Crilly reported the first full meeting of the Committee and all participants was to be held during the 2020 SEC-AAAE Annual Conference in Little Rock which was disrupted by Covid-19. Three candidates have expressed interest and have placed the Program on hold due to Covid-19. The next kick-off will be in Savannah in 2021. The Program may be in person or a hybrid due to the virus.

Goal Digger Program..... Judi Olmstead, Madam Chairman

Ms. Olmstead reported no forthcoming Goal Digger events were scheduled due to Covid-19. She noted that she is looking at alternatives and welcomes any input.

Marketing & Communications.....Jana Kuner, Madam Chairman
Megan Atkins Thoben, Madam Vice-Chairman

Ms. Kuner was unable to communicate via Zoom and Ms. Thoben had nothing to report at this time.

Diversity Committee..... Cyrus Callum, Chairman
James Lewis, Vice-Chairman
Lenard Smith, Vice Chairman

Mr. Callum welcomed James Lewis and Lenard Smith to the Committee. He reported the initial goal of the SEC Diversity Committee is to create an outreach program exposing those who would not typically know about careers in the airport industry in the Southeast. This will include women, minorities, and suppliers. An emphasis will be placed on military transition to civilian aviation with mentors from the aviation industry fully engaged. Many of the organizational issues will be completed by the next meeting and a full report will be issued to the Board of Directors.

Resolutions & Bylaws..... Bob Brammer, Chairman

Mr. Brammer presented a Resolution of Appreciation for Immediate Past President Patrick Wilson. A motion was presented to approve the resolution. The motion received a second, there was no discussion and the motion was approved by unanimous voice.

Nominations Committee..... Patrick Wilson, Chairman

Mr. Wilson noted he and his committee would begin vetting applicants interested in filling a Board vacancy on or around February 1, 2021.

V. Old Business

There was no old business for consideration.

VI. New Business

President Blue noted a request for the Chapter to make a contribution to the ACI-NA/AAAE Hurricane Relief Fund and he reminded the Board that a previous legal opinion indicated the Chapter cannot make such contributions without jeopardizing its non-profit status and inviting conflicts with the Internal Revenue Service. At the request of Secretary/Treasurer Perry Miller, the Executive Secretary will contact AAAE to see how other Chapters are handling the request. A motion was presented for the executive secretary to inform the membership of the opportunity to donate to the fund. The motion received a second, there was no discussion and the motion was adopted by unanimous voice.

Immediate Past President Wilson thanked Mr. Brammer for holding down expenses in consideration of the recently canceled annual conference.

Immediate Past President Wilson informed the Board of Directors that the Chapter's mascot duck would be shipped to Memphis allowing it to return to its original home.

VII. Announcements

Mr. Robinson noted That President Blue will be allowed to perform a skit at the 2021 SEC-AAAE Annual Conference in Savannah if he so chooses.

President Blue noted the next meeting of the Board of Directors will be at the Finance & Administration Conference.

VIII. Adjournment

There being no further business to come before the Board, President Blue adjourned the meeting at 3:04 PM.

Respectfully submitted,

Perry Miller, AAE
Secretary/Treasurer

PM:RB:rb